****Totteridge House

Annual General Meeting

**9th August 2023 at 7pm**

Online via Zoom ID 849 0960 7408 (If you would like the link sent to you by email, text or whatsapp, please contact the office)

**Agenda**

1. Apologies
2. Approval of previous minutes
3. Matters arising
4. Management report
5. Approval of audited accounts
6. Appointment of auditor
7. Vote of continuation
8. Nomination of Committee Members
9. SIB ideas
10. AOB

If you have any items you wish to raise under AOB, please notify the office by 5pm on **Wednesday 2nd August 2023** to allow us sufficient time to retrieve information we may need to address the query.

**We are keen to welcome new members so if you would like to join the Management Committee, please contact the office for a nomination form.**

Draft minutes of previous meetings, the full accounts and nomination forms are available on our website ([www.totteridgehouse.org](http://www.totteridgehouse.org)) or hard copies are available in the office on request.